

For Publication

Bedfordshire Fire and Rescue Authority  
2 February 2023

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**SUBJECT:** CALENDAR OF MEETINGS 2023/24

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Background Papers: None

Appendix	Title	Protective Marking
1	FRA Calendar of Meetings 2023-24	N/A

### Implications

This table provides a short statement of the impact of the recommendations in this report and/or a reference to the relevant paragraph/s in the report.

Will this report affect any of the following?

	Yes / No	Impact / Reference
Financial Implications	No	
Risk Management	No	
Legal Implications	Yes	Meetings/committees set in accordance with The Bedfordshire Fire Services (Combination Scheme) Order 1996 (now amended by Variation Order 2012) in order to carry out functions specified within the Fire and Rescue Services Act 2004
Privacy and Security Implications	No	

Duty to Collaborate	No	
Health and Safety Implications	No	
Equality, Diversity and Inclusion	No	
Environmental Sustainability	No	
Consultation and Communication	Yes	The Democratic Services team has liaised with the respective teams at the three constituent authorities, to ensure clashes of Local Authority and Bedfordshire Fire and Rescue Authority meetings are removed for 2023/24. The CFO, ACO, Chair and MO have all been consulted on the dates proposed. Once dates approved by the Fire Authority, they will added into calendars, including Moderngov on the website, so easily accessible to Members and members of the public. Notices displaying the dates and times of the meetings will also be displayed outside of HQ and Dunstable Community Fire Station.

**PURPOSE:**

To consider a calendar of meeting dates for the Fire Authority in 2023/24.

**RECOMMENDATION:**

That, the submitted provisional calendar of dates for meetings of the Fire and Rescue Authority and its associated Committees for the forthcoming year be approved.

1. Executive Summary

- 1.1 A calendar for all meetings of the Authority for 2023/24 of the full Fire and Rescue Authority, including meetings of committees, is submitted for Members' consideration.

- 1.2 The constituent Councils were contacted in the preparation of the proposed programme of meetings and their meetings were taken into account where available.
- 1.3 A programme of regular Members' visits to Fire Stations will be put in place, in due course, by the CFOs office.
- 1.4 Four Member Development Days, one of which will again be combined with a Budget Workshop, along with a second Budget Workshop, has been included:

Member Development:	4 July 2023, 5 October 2023, 29 February 2024
Combined Member Development & Budget Workshop (1):	30 November 2023
Budget Workshop (2):	25 January 2024

**GRAHAM BRITTEN**  
**MONITORING OFFICER**